

CHATFIELD EAST PROPERTY OWNERS ASSOCIATION

MONTHLY MEETING Minutes

JULY 27, 2020

6PM CALL-IN

TYPE OF MEETING: Monthly

MEETING FACILITATOR: Janice Wiskamp

INVITEES: BOD/ACC

- I. Call to Order/No Conflict/Confidentiality 6:30pm
- II. Roll Call: Mike Green, Kathie Atencio, Cathy Gunderson, Nina McVicker, Janice Wiskamp
- III. Approval of Minutes: unanimous
- IV. Approval of Treasurer's Report: unanimous
- V. Open Issues
  - a. Covenant Restatement (JW) – ready to send out to the membership, updated to add Rule 14 to address 1 daycare allowed, must maintain appropriate insurance coverage. Add Rule 12 to covenants stating that no lot shall be used as a road. Also added language stating that board and committee members are exempt from liability when acting in best interest of CEPOA.

- b. Water/Well Items: letter, usage reports, (CG) – Cathy is preparing new water survey. Members must respond with feedback by next meeting. Survey will be sent out in time.
- c. Horse Trails (NM, KA) – Kathie to provide Janice with types of signs and number of each sign needed.

VI. New Business:

- a. Covenant Violation Letters for August 1<sup>st</sup> deadline (MG) – Mike Green is working on updated letters - form approved [Covenant Violation Form](#)
- b. Liability Insurance for Day Care – Board will request proof of insurance and that CEPOA be added as an assignee of the policy.
- c. By-Law changes 7.2 (MG)
- d. ACC Project spreadsheet (RP)

VII. EXECUTIVE SESSION

- a. Law firm change (MG) – unnecessary at this time, though Board will advise current law firm of perceived shortcomings.
- b. Legal Issues
- c. Penalty Rule / Form (MG) – in progress.

VIII. Adjournment: 7:55pm.